

The Board of Education of U.S.D. #101 met in regular session on Monday, November 5, 2018 at 7:00 p.m. at the Central Office.

Members Present: Codie Bartholomew, Chad Boaz, William Cook, Justin Kramer, Michael McGuire, Amy Montee and Dawn Wilson

Others Present: Mr. Troy Damman, Superintendent, Connie Buskirk, Board Clerk, Mr. Barney Pontious, Erie Elementary School Principal, Mr. Jared Han, Galesburg Middle School Principal, Mr. Noah Francis, Erie High School Principal, Eddie Hibbs, Erie Record, Sheri Andrews, Jake Andrews, Connie Angleton and Rodney Burns

I. Preliminary:

1. The meeting was called to order by President, Dawn Wilson at 7:00 p.m.

2. Approval of the Agenda

Motion by Kramer/McGuire to approve the agenda with the following added items: Roman Numeral III. Action Items: Add 1.a. Permission Form and 9.b. Personnel

Motion carried 7-0

3. Welcome to visitors

President, Dawn Wilson welcomed our visitors to the meeting.

4. Approval of the minutes

Motion by McGuire/Kramer to approve the minutes of the October 1, 2018 regular meeting

Motion carried 7-0

5. Approval of the consent agenda

Motion by Cook/Kramer to approve the consent agenda with the added Facility Use Request and Bus/Van Usage Request

Motion carried 7-0

a. Approved the payment of bills in the amount of \$997,540.92

b. Facility Use Requests

November 2018-April 2019
(Sunday Afternoons)

EES Gym

Fast Pitch Pitching
Lessons & Practice

December 2018-March 2019
(Evenings/Nights)

EHS Wrestling Room

Youth Wrestling Practice

February 2, 2019

EHS, GMS & EES
Gyms & MPR

Class of 2021 After Prom
Basketball Tournament

February 16, 2019

EES Kitchen

Fair Board Dinner

March 30, 2019

EES Gym & MPR

Class of 2021 Donkey
Basketball Game

October 26, 2019

EHS Gym

Backup for Halloween in
the Park

c. Bus/Van Usage Request

Mr. Troy Damman recommended that the Board approve the bus request of the First Assembly of God Church on November 17, 2018 to Branson, Missouri pending an insurance waiver to provide liability insurance coverage for the students and the bus as well as payment of all expenses.

II. Information and discussion only items:

1. Report from representative to Greenbush executive cabinet.

Mr. William Cook reported to the Board.

2. Report from representative to ANW Special Education Coop.

Mrs. Dawn Wilson reported to the Board.

3. Report from representative to KASB

There was no KASB report.

4. Principal report

Discussion was held on Administrative reports.

5. Superintendent's report

a. KASB Convention

Mr. Troy Damman encouraged the Board Members to attend the KASB Annual Convention held on November 30, 2018 through December 2, 2018 in Overland Park, Kansas and requested that they let him know if they would like to attend so we can complete the registration and secure hotel rooms.

b. Board retreat

Mr. Troy Damman reported that he would like to schedule a Board Retreat to plan for the future of the district. He shared that Greenbush would host the retreat at no cost to the district. Further discussion was held.

c. Finance update

Mr. Troy Damman presented a yearly expenditure report to the Board reflecting our current monthly expenses in comparison to previous years. He reported that over the last few months we have drawn down more dollars in General State Aid than the percentage allowed by the State to increase our cash balances and cover the monthly expenses.

6. Site council report

President, Dawn Wilson reported that due to all of the building Site Councils not having an opportunity to meet the discussion will be tabled until the December meeting.

III. Action Items:

1. District Bee hives

Mr. Troy Damman presented to the Board for approval a release/permission form recommended by KASB to allow students at Erie High School to work with the bees.

It was the consensus of the Board that EMC Insurance Company approve the permission form to be filled out by staff and students who will work with the bees and that warning signs be posted.

a. Permission Form

Mr. Troy Damman presented a consent to participate in a field trip or other activity and consent for treatment form that allows the sponsor to seek medical treatment for the student.

It was the consensus of the Board to contact KASB and inquire as to whether the form can be used as a blanket form to cover all activities.

2. CDL requirements

Mr. Troy Damman presented to the Board a request from Rick Giefer, Transportation Director to discontinue the implementation of the annual dexterity test for all bus drivers as a requirement for employment. No action was taken.

3. Disposal of excess equipment

Mr. Troy Damman requested approval from the Board to dispose of a Coats rim clamp tire machine and tire balancer that have been replaced with new equipment through the Carl Perkins Grant.

Motion by McGuire/Boaz to dispose of the two items in the upcoming auto auction with Jack Simmons on November 17, 2018 Motion carried 7-0

4. Site council bylaws

Mr. Chad Boaz requested that discussion regarding the site council bylaws be tabled until the December meeting to allow the Elementary and Middle School Site Councils time to review the bylaws.

5. Homework late policy proposal

Mr. Jared Han, Galesburg Middle School Principal presented a Homework Policy for late work to the Board for approval.

Motion by Kramer/Boaz to approve the late homework policy presented as follows:

Motion carried 7-0

Galesburg Middle School Standard Late Policy
11/01/2018

Our goal at Galesburg Middle School is that students turn work completed and on time. To help facilitate that goal Galesburg Middle School is exploring a standard late policy for the building. The late policy will include the following:

1. The student will be expected to turn in work on time and completed unless prior arrangements have been made, or there is an absence.
2. Teachers will enter assignments in the grading program the day they are assigned. Teachers indicate in the grading program if the assignment was collected on the day it is due.
3. If an assignment is late, 10% credit will be deducted for each school attendance day that the assignment is past due. 10% credit will be deducted each day for up to 5 days; after 5 days the assignment can be turned in for 50% credit.
4. After the 5 day deduction period the student may turn in the assignment the following 5 days for 50% credit.
5. After this 10 day period, the teacher may choose not to take the assignment for credit.
6. This policy will serve as the standard maximum policy, teachers may choose to have a more lenient late policy.

6. District Audit

Mr. Troy Damman reported that three (3) bids were submitted for completion of the district audit. He recommended that the Board accept the low bid from Rodney Burns, CPA, LLC.

Motion by Kramer/Boaz to approve Rodney Burns, CPA, LLC to complete the district audit for 2017-2018 school year

Motion carried 7-0

7. Capital Outlay resolution

Mr. Troy Damman recommended to the Board that the Capital Outlay Resolution be tabled to allow time to better inform the community.

8. Classified employee evaluation

Mr. Troy Damman reported that all Classified staff should be evaluated every year but currently there is not a tool in place to complete these evaluations. He presented to the Board a Classified Personnel Evaluation form for approval.

Motion by Kramer/Boaz to approve the Classified Personnel Evaluation form as presented

Motion carried 7-0

9. Executive Session:

a. Personnel

Motion by Kramer/Boaz to go into Executive Session at 9:08 p.m. to discuss non-elected personnel pursuant to the non-elected personnel exception under the Kansas Open Meetings Act, and the open meeting will resume in the board room at 9:29 p.m. This session included Superintendent Damman and upon request Sheri Andrews and Mr. Barney Pontious
Motion carried 7-0

Sheri Andrews was called into Executive Session at 9:11 p.m.
Sheri Andrews came out of Executive Session at 9:22 p.m.
Mr. Barney Pontious was called into Executive Session at 9:22 p.m.

President, Dawn Wilson called the meeting back to order at 9:29 p.m.

Motion by Kramer/Boaz to go into Executive Session at 9:30 p.m. to discuss non-elected personnel pursuant to the non-elected personnel exception under the Kansas Open Meetings Act, and the open meeting will resume in the board room at 9:45 p.m. This session included Superintendent Damman, Mr. Barney Pontious and if needed Sheri Andrews
Motion carried 7-0

Mr. Barney Pontious came out of Executive Session at 9:41 p.m.

President, Dawn Wilson called the meeting back to order at 9:45 p.m.

b. Personnel

Motion by Kramer/Boaz to go into Executive Session at 9:47 p.m. to discuss non-elected personnel pursuant to the non-elected personnel exception under the Kansas Open Meetings Act, and the open meeting will resume in the board room at 10:30 p.m. This session included Superintendent Damman.
Motion carried 5-0

****William Cook and Amy Montee were not in the room.

President, Dawn Wilson called the meeting back to order at 10:30 p.m.

Motion by Cook/Bartholomew to go into Executive Session at 10:30 p.m. to discuss non-elected personnel pursuant to the non-elected personnel exception under the Kansas Open Meetings Act, and the open meeting will resume in the board room at 10:40 p.m. This session included Superintendent Damman.
Motion carried 6-0

****Justin Kramer was not in the room.

President, Dawn Wilson called the meeting back to order at 10:40 p.m.

10. Nominations

Motion by Kramer/Boaz to approve the following Supplemental Contracts for the 2018-2019 school year
Motion carried 7-0

Jack Kennedy	GMS Assistant Wrestling Coach
Eddie Kearns	EHS Head Track Coach
Christian Wacker	EHS Assistant Track Coach
Michael Yarnell	EHS Assistant Track Coach
Kyle Carpenter	21 st Century Teacher

Motion by Kramer/Boaz to approve the following Emergency Substitute for the 2018-2019 school year Motion carried 7-0

Tucker Thompson Emergency Substitute

11. Miscellaneous

Motion by Cook/Kramer to appoint Chad Boaz as the Official Delegate at the KASB Annual Conference Motion carried 7-0

Motion by Boaz/Kramer to hold a Board Work Session Retreat at 3:00 p.m. on December 5, 2018 at Greenbush leaving here at 2:30 p.m. Motion carried 7-0

12. Adjourn

Motion by Kramer/Boaz to adjourn at 10:43 p.m. Motion carried 7-0

Clerk, Board of Education

President, Board of Education

Date

Date